

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO 5  
NOTICE OF PUBLIC HEARING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Medina County Emergency Services District No. 5 to be held Thursday, October 26, 2021, at 6:00 p.m. 211 Pearson St, Natalia, Texas.

The following agenda items will be considered, and action taken as appropriate:

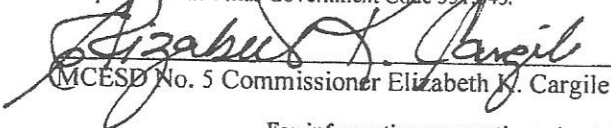
- 1) Call to order and establish a quorum.
- 2) Public Comments: *(Any individual may make presentation relevant to the business of the District of not more than three (3) minutes to the Board, after executing the proper form, obtained from the Secretary).*
- 3) Reading and approval of the minutes of the previous business meeting
- 4) Report of Service Providers in District: Consider, Discuss and Possible Action
  - A. Report and presentations from Lytle Volunteer Fire Dept.
    - a. Inventory
    - b. Audit
    - c. Inform and requests
  - B. Report and presentations from Natalia Volunteer Fire Dept.
    - a. Grant truck status
    - b. Inventory
    - c. Audit
    - d. Inform and requests
- 5) President's Report: Inform, Consider, Discuss and Possible Action
  - A. Station 1 improvements
  - B. Station 2 service area
  - C. Pay per call incentive
  - D. Member health benefits
- 6) Treasurer's Report: Inform, Consider, Discuss and Possible Action
  - A. Financial spreadsheet
  - B. Tax revenue report
  - C. Administrative expenses
  - D. Review and approve payments as needed.
- 7) Secretary's Report: Inform, Consider, Discuss and Possible Action
  - A. New Board Member appointee
  - B. Expiring Board members re-appointment
  - C. Website update
- 8) Requests for discussion items to be added to next month's agenda.
- 9) Adjourn.

Posted  
HOUR 4:02 PM

OCT 22 2021

County Clerk, Medina County, TX  
By Jaylen P. Deputy

I, Elizabeth K. Cargile, Secretary for the MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 do hereby certify that this regular meeting notice, was delivered to the Medina County Clerk for posting at a place readily accessible to the general public at all times on the date shown in the MEDINA County Clerks file stamp and a copy was posted at the above-mentioned meeting location. Said notices remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting in compliance with Texas Government Code 551.043.

  
MCESD No. 5 Commissioner Elizabeth K. Cargile

For information or questions about this agenda or meeting please call 830-665-6208

The MCESD#5 Reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney) Code 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session.

MCESD No. 5 agenda 2021 October 26 reg.

# MEDINA COUNTY EMERGENCY SERVICES

## DISTRICT NO. 5

### Regular Meeting Minutes for

October 26, 2021

1. **CALL TO ORDER AND ESTABLISH QUORUM:**

Vice President Gonzalez called the meeting to order at 6:00 p.m. A quorum was established with Commissioner's Linda Rodriguez, and Elizabeth Cargile present.

2. **PUBLIC COMMENTS:**

None

3. **READING AND APPROVAL OF MINUTES:**

The Commissioners reviewed the minutes of the August 12<sup>th</sup> budget meeting and the August 24<sup>th</sup> budget and tax rate hearing.

**MOTION:** Commissioner L. Rodriguez, second by Commissioner C. Gonzalez, being no discussion, motion passed 3/0.

4. **SERVICE PROVIDER REPORT:**

A. LVFD-No one present for questions. Presentations were emailed and forwarded to the BOESC. Hard copy of presentation is on file.

- a. Inventory has not been received.
- b. Audit was received and forwarded to the BOESC.
- c. There are no requests or information to share.

B. NVFD-Treasurer Gilbert Rodriguez and Assistant Chief Russell Johnson were present for questions. Presentations were emailed and forwarded to the BOESC. Hard copy of presentation is on file.

- a. Grant truck status-There has been an extension granted. Chassis is expected to be ready for inspection in January 2022, Brenham, TX.
- b. No inventory has been presented.
- c. Audit has been presented to each Commissioner.
- d. Inform and request

I. Assistant Chief Gilbert Rodriguez informed that a used apparatus as discussed in August regular meeting has been found in Fredericksburg, Texas, cost of which is \$15,000, which falls within the parameters discussed.

II. Asst. Chief R. Johnson for consideration of a tractor for large brush, hay bale etc. type fires, this will be discussed further in future meetings. The "Bill of Sale for the Charlotte VFD is signed and given to Treasurer Gilbert Rodriguez for further signatures and to return original to MCESD#5.

5. **PRESIDENT'S REPORT:**

- A. Station #1 improvements is postponed for future meeting.
- B. Station #2 Service area is under further review.
- C. Pay per call incentive is proposed at:

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Certified Firefighter           \$35.00

Uncertified Firefighter        20.00

Includes FF on standby at the station and need a verification system of actual presence at department of emergency scene. Terms of which will be further discussed at the next regular meeting.

**President's report continued:**

- D. Commissioner Cargile informed the Service Providers that this will be a "hard physical" year. Requested that member of the VFD's please find a medical provider to perform said physicals.

**6. TREASURER'S REPORT:**

- A. Financial spreadsheet is submitted for review and discussion.
- B. MCTO tax revenue report is submitted for review and discussion.
- C. Administrative expense requests are submitted as shown:

<u>Name</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
Elizabeth Cargile	Compensation	\$4,600.00	867
Cathy Gonzalez	Per Diem	287.76	871

**MOTION:** Commissioner C. Gonzalez moved to allow for the administrative expenses, second by Commissioner L. Rodriguez, being no discussion, motion passed unanimously.

- D. Payments/Credits for review and approval:

<u>Name</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
City of Fredericksburg	Used Apparatus	15,000.00	860
Gates Diesel	NVFD app repair	\$8,999.10	861
USPS	Postal box/yr.	72.00	862
BAJB	Legal fees	540.00	863
VOID	voided	0.00	864
Ede & Company	Audit-NVFD	4,817.93	865
Elizabeth Cargile	Advanced Locksmith	150.00	866
NVFD	4 <sup>th</sup> quarter payment	21,500.00	868
LVFD	4 <sup>th</sup> quarter payment	10,000.00	869
VOID	Error	0.00	870
MCTO	<b>credit for unclaimed</b>	<b>135.27</b>	n/a

**MOTION:** Commissioner Cargile moved to approve payments as presented and to deposit the credit issued by the MCTO for unclaimed tax reimbursement, second by Commissioner Gonzalez, being no discussion, motion passed unanimously.

**7. SECRETARY'S REPORT:**

- A. New appointee

**MOTION:** Secretary Cargile moved to request that the Medina County Commissioner's Court appoint Maria Sanchez as new Board Commissioner, second by Vice-President Cathy Gonzalez, discussion-Maria Sanchez has served

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on the board before and has the experience and willingness to serve again. Being no further discussion, motion passed unanimously.

**B.** Re-appointment

**MOTION:** Vice-President Gonzalez moved to request that the Medina County Commissioner's Court reappoint Commissioners Cargile and Gonzalez, second by Treasurer L. Rodriguez, discussion-both parties are willing to continue to serve. Being no further discussion, motion passed unanimously.

**C.** Website updates presented to BOESC.

**8. REQUESTS FOR AGENDA ITEMS:**

- A.** Receipts for new equipment/purchases/parts/repairs
- B.** Status of Grant Truck
- C.** Status of recently purchased tender
- D.** File safe repairs and lock updates
- E.** Bill of sale to Charlotte, Texas
- F.** Status of estimates for Station #1 repairs/remodel
- G.** Status of Station #2 service area
- H.** ESD #5 property erroneously in ESD #2 or other.
- I.** 2020 population and area of ESD #5 district
- J.** Further discussion on tractor request
- K.** Further discussion on "pay-per-call"
- L.** Member Health benefits
- M.** Great Oaks fire station #3 property.
- N.** Preparations for 2021 MCESD #5 and NVFD audits

**9. ADJOURNMENT:**

Commissioner Cargile called for unanimous consent to adjourn, being no objection, the meeting was adjourned at 7:04 p.m.

Respectfully submitted,

  
Elizabeth K. Cargile, Secretary

Approved by M.A.